



BOARD RESOLUTION NO. 512
Series of 2011

**ORDERING THE FILING/ACCEPTANCE OF COMPLETE APPLICATIONS FOR
LICENSE/REGISTRATION**

WHEREAS, pursuant to the Citizen's Charter formulated under the Anti Red Tape Act (R.A. 9485), the time allowed for action by a government agency is ten (10) working days;

WHEREAS, in order to comply with the said window for action, only complete application shall be accepted and incomplete application shall be returned stating the lacking documents/information that must be supplied by the applicant;

WHEREAS, the processing of incomplete applications prolongs the evaluation process with added cost on the part of the government in terms of man-hours, and also increases the costs of doing business with eventual loss of business opportunities on the part of the applicants;

NOW THEREFORE, the Philippine Contractors Accreditation Board, after due deliberation, **RESOLVES**, as it is hereby **RESOLVED** to accept only complete applications for license/registration for efficiency and expediency of license/registration processing work.

SO ORDERED

25 July 2011


RAMON F. ALLADO
Chairman


VICTORINO BENJAMIN V. LAHOZ
Member


FAROUK M. MACARAMBON Sr.
Member

Attested by:


RENE E. FAJARDO
Officer-in-Charge


CONSOLACION C. VILLAFUERTE
Board Secretary