

CIAC



**CONSTRUCTION INDUSTRY ARBITRATION COMMISSION**

2/F Executive Building Center, 369 Gil J. Puyat Ave. cor. Makati Ave., Makati City  
Telephone No. 897-0853 / Telefax: 897-9313 / Mobile No. 0917-656353  
E-mail / Facebook : ciac\_ciap@yahoo.com

**MEMORANDUM CIRCULAR NO. 03-2012**

FOR : All CIAC Arbitrators

FROM : The Commission

SUBJECT : Delineation of Case Handling Duties & Responsibilities in CIAC Arbitration

DATE : 19 November 2012

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The original version of the above subject delineation of duties/responsibilities or definition of roles of the CIAC Arbitrators and the staff of the CIAC Secretariat assigned to the cases filed for arbitration, was approved by the Commission in its 26<sup>th</sup> Regular Meeting held on 10 February 1994 upon the recommendation of the Philippine Institute of Construction Arbitrators, Inc. (PICA), now known as the Philippine Institute of Construction Arbitrators & Mediators, Inc. or PICAM. This was made part of the Guidelines Governing the Relationship between the CIAC and the PICA/PICAM prescribed in April 1990 and revised under CIAC Resolution No. 09-2010 passed in the 131<sup>st</sup> CIAC Regular Meeting held on 8 November 2010.

Pursuant to the agreement of the Commission in its 144<sup>th</sup> Regular Meeting held on 31 May 2012, a review of the above subject delineation was undertaken, in consultation with the PICAM, to harmonize it with the revised Rules of Procedure Governing Construction Arbitration and pertinent CIAC policies, as well as to attune it with current CIAC arbitration practices.

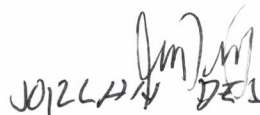
The updated and revised version (copy attached hereto as Annex A and made an integral part of this Circular) was approved in the 147<sup>th</sup> CIAC Regular Meeting held on 26 September 2012.

For information/guidance and compliance.

  
MANUEL M. COSICO  
Chairman

  
ANTONIO A. ABOLA  
Member

  
EMILIO LOLITO J. TUMBOCON  
Member

 11-22-12  
WILLIAM DEL VALLE